

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BOARD MEETING
WEDNESDAY, OCTOBER 14, 2015, 12:00 P.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Mary Ellen S. Jones, Chair
Brett C. Browchuk
Charles R. Gray
J. Scott Guilmartin
Matthew J. Kelly (via conference call)
Michael T. Long, Vice Chair
Peter B. McAlpine (Treasurer's Designee) (via conference call)
Cheryl Malerba (Commissioner Redeker's Designee)
Commissioner Catherine Smith

Staff Present:

Kevin A. Dillon, A.A.E.
Robert J. Bruno
Ron Frost
Barry Pallanck
Ben Parish
Paul Pernerewski
Alex Peterson
Michael Shea
Jody Slayton
Sharon Traficante
Eric Waldron

Members Absent:

Robert J. Aaronson
Karen M. Jarmoc

Invited Guest:

Reed Risteen, CPA, Blum Shapiro

1. **Call to Order:** Chair Jones called the meeting of the Connecticut Airport Authority to order at 12:03 p.m. and noted a quorum.
2. **Approval of Minutes – September 22, 2015 Board Meeting:**

Mr. Guilmartin made a motion (Seconded: Ms. Malerba) to approve the minutes from the September 22, 2015 Board meeting. **Voice vote – motion passed unanimously.**

3. **Executive Director's Report:**

PASSENGER NUMBERS – AUGUST 2015

<u>Airport</u>	<u>August 2015</u>	<u>August 2014</u>	<u>% Increase/Decrease</u>
Bradley	521,000	538,442	- 3.2
TF Green	332,195	332,246	- 0.02
Logan	3,324,880	3,136,875	+ 6.0

PASSENGER NUMBERS – 2015/2014 Year-to-Date (JAN-AUG)

<u>Airport</u>	<u>YTD 2015</u>	<u>YTD 2014</u>	<u>% Increase/Decrease</u>
Bradley	3,978,061	3,949,807	+ 0.7
TF Green	2,364,789	2,393,620	- 1.2
Logan	22,385,149	21,319,610	+ 5.0

Mr. Dillon provided an update on passenger numbers, service alterations, and international and domestic route development initiatives.

Mr. Dillon reported on a flash fire at Waterbury-Oxford Airport which is currently under investigation, and potential casino development. Mr. Dillon then introduced Ms. Traficante, Director of Administration who provided an overview of Human Resource and professional development initiatives.

Chair Jones inquired about the progress of the Terminal B demolition. Mr. Dillon reported that Terminal B is on track to come down in Q1 of 2016.

4. Finance and Operations Committee Report:

Discussion Item:

(a) Discussion of Financial Statements (Audit) for Fiscal Year Ending June 30, 2016.

Mr. Risteen from Blum Shapiro gave an overview of the audit for the fiscal year ending June 30, 2015.

Consent Item:

(a) Consideration of and Action Upon Approval of an Aircraft Parking Rate-Setting Policy.

Mr. Dillon reported that many of the rates are set by state regulation. The recommendation is that this policy be implemented which will allow the CAA to evaluate, set and adjust pricing as necessary for the parking of aircraft at any airport controlled by the CAA. In conjunction with this policy taking effect, the state regulations will be rescinded.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to accept and approve **CAA Resolution 2015 – 27 – Voice vote – motion passed unanimously.**

5. Action Item:

(a) Consideration of and Action Upon Approval of 2016 CAA Legislative Proposals.

Mr. Dillon reported on the potential 2016 legislative proposals and recommended they be approved.

Mr. Long made a motion (Seconded: Mr. Guilmartin) to accept and approve the **2016 CAA Legislative Proposals – Voice vote – motion passed unanimously.**

6. Executive Session:

Mr. Long made a motion (Seconded: Mr. Gray) to go into Executive Session at 12:41 p.m. for the purposes of discussing Air Service Development (Airline Recruitment). Mr. Dillon asked Mr. Pernerewski to remain. **Voice vote – motion passed unanimously.**

(a) Discussion of Air Service Development (Airline Recruitment).

The Board of Directors came out of Executive Session at 12:58 p.m.

7. Adjournment:

Mr. Gray made a motion (Seconded: Mr. Long) to adjourn the Board meeting at 1:00 p.m. **Voice vote – motion passed unanimously.**