DRAFT MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY JULY 27, 2016, AT 11:00 AM
Bradley International Airport
Administration Conference Room
Windsor Locks, CT

MEMBERS PRESENT:
J. Scott Guilmartin, Chair
Karen M. Jarmoc (via telephone)
Matthew J. Kelly
Commissioner James P. Redeker

STAFF PRESENT:
Kevin Dillon
Al Gavelek
Alex Peterson

MEMBERS ABSENT:
Commissioner Catherine H. Smith

1 Call to Order:

Committee Chair Guilmartin called the meeting to order at 11:00 a.m.

2 Approval of the Minutes:

(a) Economic Development Committee Meeting Minutes of February 8, 2016.

Mr. Kelly made a motion (Seconded: Ms. Jarmoc) to approve the minutes from the February 8, 2016 Economic Development Committee Meeting. **Voice Vote – motion passed unanimously with Commissioner Redeker abstaining, as he was not present at the February meeting.**

3 Discussion Item:

(a) Discussion of Business Development Initiatives.

Mr. Gavelek, Manager of Leasing, reported on various potential concessions and infrastructure development opportunities at Bradley International Airport and the general aviation airports. General discussion ensued regarding available parcels and strategies to market the parcels to aviation developers.

(b) Discussion of Poulin Enterprises Property Acquisition.

Mr. Dillon updated the committee regarding ongoing property acquisition discussions with Poulin Enterprises. General discussion ensued regarding FAA approval, implications of the Bradley Master Plan Update, and potential alternative solutions.

(c) Discussion of a Windham Airport FBO Agreement.

Mr. Dillon provided an update on the agreement that is being finalized with Windham Air Services.

4. Adjournment:

Mr. Kelly made a motion (Seconded: Cmr. Redeker) to adjourn the Committee meeting at 11:40 a.m., **Voice vote – motion passed unanimously.**

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