

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
AUDIT COMMITTEE  
MONDAY, AUGUST 21, 2017, AT 11:00 AM  
Bradley International Airport - Administration Conference Room  
Windsor Locks, CT**

**COMMITTEE MEMBERS PRESENT:**  
Charles Gray, Acting Committee Chair  
Karen Jarmoc

**OTHER MEMBERS PRESENT:**  
Peter McAlpine

**COMMITTEE MEMBERS ABSENT:**  
Mary Ellen Jones

**STAFF PRESENT BY STATUTE:**  
Kevin A. Dillon, A.A.E.

**STAFF PRESENT:**  
Michael Shea  
Sharon Traficante  
Alex Peterson

**INVITED GUESTS:**  
Vanessa Rossitto, Blum Shapiro

**1. Call to Order:**

Acting Chair Gray called the meeting to order at 11:05 AM and noted a quorum. Acting Chair Gray reported that Committee Chair Jones had an unexpected conflict that would not allow her to attend the committee meeting, and that she asked that he serve as Acting Chair in the interim.

**2. Discussion Items:**

**(a) Preliminary Audit Discussion – Blum Shapiro.**

Ms. Rossitto from Blum Shapiro gave the Committee an overview of the audit engagement letter, including discussion of the audit team and procedures, CAA management responsibilities, areas of focus, and timelines. General committee discussion ensued regarding the testing of controls and scheduling a committee meeting to discuss draft audit results prior to the next Board meeting.

**(b) Discussion of FY17 Year-End Financial Statements.**

Mr. Dillon reported that the unaudited FY17 year-end financial statements were completed and that staff would be reporting on the results at the next Finance and Operations Committee meeting and full Board meeting.

**3. Adjournment:**

Acting Chair Gray made a motion (Seconded: Ms. Jarmoc) to adjourn the Committee meeting at 11:20 a.m., **Voice vote – motion passed unanimously.**