

**MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
HUMAN RESOURCES AND GOVERNANCE COMMITTEE  
THURSDAY, DECEMBER 28, 2017, AT 11:00 AM  
Bradley International Airport  
Administration Conference Room  
Windsor Locks, CT**

<b>MEMBERS PRESENT (via telephone):</b>	<b>STAFF PRESENT BY STATUTE:</b>
Bob Aaronson, Committee Chair	Kevin A. Dillon, A.A.E.
Charles Gray	
Karen Jarmoc (at 11:03 AM)	<b>STAFF PRESENT:</b>
Michael Long	Alex Peterson

**1. Call to Order:**

Committee Chair Aaronson called the meeting to order at 11:02 AM and noted a quorum.

**2. Approval of Minutes – November 20, 2017 Human Resources and Governance Committee Meeting:**

Mr. Long made a motion (Seconded: Mr. Gray) to approve the minutes from the November 20, 2017 Human Resources and Governance Committee meeting. **Voice Vote – motion passed unanimously.**

Ms. Jarmoc joined the committee at 11:03 AM.

**3. Action Item:**

**(a) Consideration of and Action Upon Approval of the Executive Director's 2018 Goals and Objectives.**

Mr. Aaronson led the committee through a review of the draft 2018 goals and objectives. General discussion ensued regarding reorganizing particular objectives, clarifying terminology within certain objectives, and adding or subtracting qualifiers from specific items. Mr. Gray made a motion (Seconded: Mr. Long) to approve the 2018 goals and objectives as amended and to forward them on to the full Board for approval. **Voice Vote – motion passed unanimously.**

**4. Executive Session:**

Ms. Jarmoc made a motion (Seconded: Mr. Long) to go into Executive Session at 11:21 AM for the purpose of discussing the item listed below. **Voice vote – motion passed unanimously.**

**(a) Discussion of Annual Executive Director Performance Review (Personnel Matter).**

The committee came out of Executive Session at 11:44 AM.

**5. Action Item:**

**(a) Consideration of and Action Upon Approval of the Executive Director's Achievements of the 2017 Goals and Objectives.**

Committee Chair Aaronson expressed the Committee's opinion that the executive director's performance against the 2017 goals and objectives, as supported by the staff and organization, was very good. Mr. Gray made a motion (Seconded: Mr. Long) to recommend that the Board approve this assessment and delegate authority to the chairman to finalize with the executive director any necessary adjustments commensurate with the accomplishment of the 2017 goals and objectives. **Voice vote – motion passed unanimously.**

**6. Adjournment:**

Mr. Long made a motion (Seconded: Ms. Jarmoc) to adjourn the Committee meeting at 11:46 AM, **Voice vote – motion passed unanimously.**