

**DRAFT MINUTES OF THE  
CONNECTICUT AIRPORT AUTHORITY  
ECONOMIC ASSET DEVELOPMENT COMMITTEE  
THURSDAY, OCTOBER 25, 2018, 1:00 PM  
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM  
WINDSOR LOCKS, CONNECTICUT**

**MEMBERS PRESENT:**

J. Scott Guilmartin, Chair  
Peter B. McAlpine (via conf. call)  
Commissioner Catherine H. Smith (via conf. call)  
Matthew J. Kelly (via conf. call)

**STAFF PRESENT:**

Kevin A. Dillon, A.A.E.  
Michael Shea  
Theodore Minch  
Alex Peterson

**INVITED GUEST:**

Ed Bona, DECD (via conf. call)

**1. Call to Order:**

Committee Chair Guilmartin called the meeting to order at 1:04 PM

**2. Approval of Minutes:**

**(a) June 25, 2018 Economic Asset Development Committee Meeting.**

Commissioner Smith made a motion (Seconded: Mr. Kelly) to approve the minutes from the June 25, 2018 Economic Asset Development Committee Meeting. **Voice vote – motion passed unanimously.**

**3. Discussion Item:**

**(a) Discussion of Economic Development Initiatives.**

Mr. Dillon introduced Mr. Minch, who gave an overview of a concept for a new concessions kiosk at Bradley which would highlight a rotating group of local businesses. Mr. Minch also briefed the committee on plans to repurpose the old American Airlines Admirals Club space, as well as potential opportunities for a new smoothie kiosk and a service plaza on airport property. Mr. Minch also briefed the committee on recent conferences that he has attended to pursue other development opportunities at all CAA airports. Mr. Minch gave the committee an overview of two presentations that were created to highlight developable parcels on CAA airports, as well as updates on potential solar development, construction of a Customs facility at Waterbury-Oxford Airport, t-hangar development at Windham Airport, and a new building for the skydive operator at Danielson Airport. Mr. Dillon also briefed the committee on the potential for commercial service development at Groton-New London Airport. The committee also discussed the reporting format that would be used for economic development initiatives moving forward.

**4. Adjournment:**

Mr. McAlpine made a motion (Seconded: Commissioner Smith) to adjourn the Committee meeting at 2:15 PM. **Voice vote – motion passed unanimously.**