

**MINUTES OF THE
CONNECTICUT AIRPORT AUTHORITY
BRADLEY ADVISORY COMMITTEE MEETING
WEDNESDAY, OCTOBER 11, 2017, 10:00 A.M.
BRADLEY INTERNATIONAL AIRPORT – ADMINISTRATION CONFERENCE ROOM
WINDSOR LOCKS, CONNECTICUT**

Members Present:

Joseph Calsetta
Gina Pastula
Richard Sullivan
Scott Pflueger

Staff Present:

Michael Shea
Alex Peterson

Members Absent:

Martin Seifert

1. **Call to Order:** Mr. Peterson called the meeting of the Bradley Advisory Committee to order at 10:05 a.m. and noted a quorum.

2. **Approval of Minutes:**

- (a) **April 12, 2017 Meeting.**

Mr. Calsetta made a motion (Seconded: Mr. Sullivan) to approve the minutes from the April 12, 2017 Bradley Advisory Committee meeting. **Voice vote – motion passed unanimously.**

3. **Discussion Items:**

- (a) **Discussion of FY17 Year-End Financial Results.**

Mr. Shea reported on FY17 year-end financial results for Bradley, including increased revenues, concessions revenues ending the year exceeding original budget projections, and operating expenses ending under budget. Discussion ensued regarding the way CFCs and PFCs were reflected. Mr. Shea reported that Bradley was able to maintain a very competitive cost-per-enplanement in FY17 while significantly exceeding the required debt service coverage. Mr. Shea also reported on passenger growth.

- (b) **Discussion of General Bradley International Airport Updates.**

Mr. Peterson reported on recent service launches at Bradley International Airport. Mr. Peterson also updated the committee on various customer service enhancements, including the opening of Two Roads Brewery and the installation of new seating and charging stations on the public side of the airport, as well as capital development updates, including the new elevator bank and information booth project, the roadway realignment project, CONRAC facility design, the upcoming restroom renovation project, and passenger flow enhancements on the ticketing level.

4. **Adjournment:**

Mr. Calsetta made a motion (Seconded: Ms. Pastula) to adjourn the meeting at 10:53 a.m.