



January 9, 2019

**REQUEST FOR PROPOSALS NO. 2019-007
AIRPORT CONCESSION KIOSK DESIGN AND CONSTRUCTION
BRADLEY INTERNATIONAL AIRPORT**

The CAA is seeking qualified firms, partners, corporations, joint ventures, or other third-party entities to provide airport concession kiosk design, construction, and installation services for future in-terminal businesses at Bradley International Airport in Windsor Locks, CT. A copy of the Request for Interest (RFI) document may be downloaded in its entirety at: <https://ctairports.procureware.com>. Firms must be registered to download the RFP and to submit a proposal.

CAA will conduct a **mandatory** pre-proposal meeting/site tour at **1:00 p.m. (EST), January 24, 2019** in the Airport Administration Large Conference Room located on the 3rd floor of Terminal A at Bradley International Airport. It is strongly recommended that interested parties attend the pre-proposal conference to familiarize themselves with the sites available. The CAA will **not** schedule site visits after the pre-proposal conference.

The pre-proposal meeting will include a site tour of areas that are located on the secured side of the Airport; therefore, individuals planning on attending the tour must upload the Temporary Badge Application Form to <https://ctairports.procureware.com>. This form may be found under the solicitation name RFP No. 2019-007 "Temporary Badge Form" no later than **11:00 a.m. (EST), January 25, 2019**. Individuals will be subject to a security screening prior to admittance to the proposed site.

The site tour will be limited to two (2) representatives from each firm. Attendees that arrive more than ten (10) minutes late will not be considered as having attended the conference

Proposals must be submitted **no later than 1:00 p.m. (EST), February 7, 2019**. Proposals must be uploaded to <https://ctairports.procureware.com>. The official time is the procureware time indicator. No proposals will be able to be posted after the time noted above. **Proposals will not be publicly displayed**. Questions concerning this RFP are due no later than **1:00 p.m. (EST), January 29, 2019**.